CHESTER PUBLIC UTILITY DISTRICT

Board of Directors — Regular Meeting

MINUTES

Tuesday, June 23, 2026 — 4:00 PM — 251 Chester Airport Rd., Chester, CA 96020

1. Call to Order

Called to order at 4:00 PM by Board Chair Kimberly Green.

Pledge of Allegiance
Led by Director Justin Bottini.

Roll Call
Present: Stephen Graffweg, Kimberly Green, Justin Bottini, Rick Paulsen, Tami Tharpe

Absent: None

Also present: General Manager Bonnie Mullaney; three (3) additional staff members; two (2) members of the public. A quorum was present.

Mission Statement
Director Kimberly Green recited the District's mission statement.

2. Agenda Approval

No changes were requested to the posted agenda.

Motion by Director Tami Tharpe, seconded by Director Rick Paulsen, to approve the agenda as presented. **Vote:** 5 ayes, 0 noes, 0 absent. **Approved**.

3. Closed Session

The Board recessed to closed session at 4:03 PM to consider the items listed below. Closed-session discussion is not recorded; reportable action is announced under Item 4 (Gov. Code §54957.1).

General Manager Mullaney noted that legal counsel was present and participating in the closed session by phone. General Manager Mullaney joined the closed session at approximately 4:19 PM.

A. Public Employee Performance Evaluation — Closed session pursuant to Government Code Section 54957. The Board discussed and reviewed the renewal of the General Manager's contract.

B. Labor Negotiations — Pursuant to Government Code Section 54957.6. Conference with Labor Negotiators Bonnie Mullaney and Margaret Long, Prentice Long PC Law Firm; Unit: Stationary Engineers Local 39, 2025–2028 MOU and Salary Schedule.

C. Anticipated Litigation — Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(4). One potential case.

D. Real Estate Negotiations — Pursuant to Government Code Section 54956.8. Property: 198 Main Street, Small Garage. Agency Negotiator: General Manager. Negotiating Parties: Daniel Dailey Construction. Under negotiation: price and terms of payment.

4. Board Report on Closed Session

The Board reconvened to open session at 5:54 PM. No reportable action was taken in closed session.

5. Public Comment: Non-Agenda Items

No public comment was received.

6. Financials

The Board received an update on District financials. The bookkeeper was unable to complete the financials in time for the meeting; they will be available at the next regular meeting. The General Manager reported that a CPA has been hired and that the Board will be kept updated. No action was taken.

7. Meeting Minutes

The Board considered approval of the following meeting minutes: Special Meeting of May 19, 2026; Regular Meeting of May 26, 2026; and Special Meeting of June 2, 2026. No corrections were noted. Supporting documents for May 2026 were reviewed.

Motion by Director Stephen Graffweg, seconded by Director Tami Tharpe, to approve the minutes of the Special Meeting of May 19, 2026, the Regular Meeting of May 26, 2026, and the Special Meeting of June 2, 2026. **Vote:** 5 ayes, 0 noes, 0 absent. **Approved**.

8. Reports to the Board: By General Manager Bonnie Mullaney

The Board received the General Manager's report and the Operations report, which are included in the agenda packet. No action was taken.

9. Updates by General Manager Mullaney

The Board received updates from the General Manager on current and potential grants, education and training activities, water system and well operations, staffing, and community outreach. No action was taken.

10. Consideration and Possible Adoption of Policy #4035 — Officers of the Board

Motion by Director Rick Paulsen, seconded by Director Justin Bottini, to adopt Policy #4035 — Officers of the Board. **Vote:** 5 ayes, 0 noes, 0 absent. **Approved**.

11. Elect Board Officers for the Remainder of Calendar Year 2026 — Chair and Vice Chair

Chair

Nominations were opened for Board Chair. Director Tami Tharpe nominated Director Kimberly Green; Director Rick Paulsen nominated Director Stephen Graffweg. Both nominees accepted their nominations.

A standard vote was taken. Directors Tharpe and Bottini voted for Director Green. Directors Paulsen and Graffweg voted for Director Graffweg. Director Green cast the deciding vote for Director Graffweg.

Director Stephen Graffweg was elected Board Chair for the remainder of Calendar Year 2026 (through December 2026). **Vote:** 3–2.

Vice Chair
Nominations were opened for Vice Chair. Director Justin Bottini nominated Director Kimberly Green; Director Stephen Graffweg nominated Director Tami Tharpe. Both nominees accepted their nominations.

A standard vote was taken. Directors Tharpe and Bottini voted for Director Green. Directors Green, Paulsen, and Graffweg voted for Director Tharpe.

Director Tami Tharpe was elected Vice Chair for the remainder of Calendar Year 2026. **Vote:** 3–2.

12. Consideration and Possible Amendment of Policy #3020 — Budget Preparation and Administration

The Board discussed amendments to Policy #3020, including revisions to the threshold for unplanned and abnormal purchases, establishing a limit of $10,000.

Motion by Director Rick Paulsen, seconded by Director Kimberly Green, to approve amendments to Policy #3020 — Budget Preparation and Administration with changes as discussed. **Vote:** 5 ayes, 0 noes, 0 absent. **Approved**.

13. Consideration and Possible Approval of Resolution #448 to Continue Use of Existing FY 2025-26 Budget Until the Preliminary Budget is Finalized

The Board discussed the budget calendar. The preliminary budget is expected to be presented at the July 2026 regular meeting. Directors Graffweg and Tharpe were identified as the budget committee.

Motion by Director Tami Tharpe, seconded by Director Rick Paulsen, to approve Resolution #448 to continue use of the existing FY 2025-26 budget until the preliminary budget is finalized, with changes. **Vote:** 5 ayes, 0 noes, 0 absent. **Approved**.

14. Consideration and Possible Approval of Amendments to Policy #3030 Purchasing and a Revision to Resolution #410 Credit Card Limits

The Board discussed purchasing policy amendments and revisions to credit card limits, noting the need to redistribute limits with staff changes.

Motion by Director Kimberly Green, seconded by Director Justin Bottini, to approve amendments to Policy #3030 and revisions to Resolution #410 together with corrections. **Vote:** 5 ayes, 0 noes, 0 absent. **Approved**.

15. Consideration and Possible Approval of Amendments to Policy #3499 — Reimbursements

The Board discussed amendments to the reimbursement policy, including cell phone reimbursement rates.

Motion by Director Rick Paulsen, seconded by Director Justin Bottini, to approve amendments to Policy #3499 — Reimbursements with changes. **Vote:** 5 ayes, 0 noes, 0 absent. **Approved**.

16. Consideration and Possible Approval of Resolution #447 — Peninsula Fire Staffing Expenditure Request

The Board discussed Resolution #447, which would allow Peninsula Fire to use $77,550 of Fire funds to help staff a second Peninsula firefighter/EMT in Chester seven days a week, 24 hours a day. Discussion included budget structure, CalPERS consulting, and loan re-amortization options.

This item was continued to a Special Meeting scheduled for Tuesday, June 30, 2026, at 4:00 PM. No action was taken at this meeting.

17. Consideration and Possible Approval of Resolution #449 to Approve the CRWF Executed Funding Agreement

The Board discussed Resolution #449 to approve the CRWF executed funding agreement in the amount of $19,081,000 for the wastewater treatment plant construction grant.

Motion by Director Rick Paulsen, seconded by Director Kimberly Green, to approve Resolution #449 — the CRWF Executed Funding Agreement with changes. **Vote:** 5 ayes, 0 noes, 0 absent. **Approved**.

18. Consideration and Possible Approval to Renew the Contract with CPS HR Consulting

The Board discussed renewal of the CPS HR Consulting contract for the period July 1, 2026 through June 30, 2029 (three years), with an annual maximum of $5,000, to assist the District with Board and employee matters.

Motion by Director Kimberly Green, seconded by Director Rick Paulsen, to approve renewal of the contract with CPS HR Consulting. **Vote:** 5 ayes, 0 noes, 0 absent. **Approved**.

19. Consideration and Possible Approval of Lease Agreement Between Chester Public Utility District and Daniel Dailey Construction

The Board discussed a lease agreement with Daniel Dailey Construction for the small garage at the District-owned property at 198 Main Street, Chester, CA 96020, at $100 per month, with changes to be incorporated.

Motion by Director Rick Paulsen, seconded by Director Tami Tharpe, to approve the lease agreement between Chester Public Utility District and Daniel Dailey Construction with changes. **Roll call vote:** Graffweg — aye; Green — aye; Bottini — aye; Paulsen — aye; Tharpe — aye. **5 ayes, 0 noes, 0 absent. Approved**.

20. Consideration and Possible Approval of Amendments to Policy #2305 — Part Time Maintenance Meter Reader

The General Manager clarified a drafting error involving this policy and the District's emergency operations policy, and apologized for any confusion. The Board discussed revisions to Policy #2305, including clarification of the drafting error and the appropriate pay range for the part-time Maintenance Meter Reader position. Following discussion, the Board agreed to a pay range of $18.00 to $23.00 per hour.

Motion by Director Tami Tharpe, seconded by Director Rick Paulsen, to approve amendments to Policy #2305 — Part Time Maintenance Meter Reader with a pay range of $18.00 to $23.00 per hour. **Vote:** 5 ayes, 0 noes, 0 absent. **Approved**.

21. Consideration and Possible Approval of the Professional Services Agreement with Dynamic District Solutions LLC and Resolution #450

The Board discussed the Professional Services Agreement with Dynamic District Solutions LLC and Resolution #450. Amendments included removal of casita-use language, addition of independent contractor language, and delegation of final changes to the Board Chair.

Motion by Director Stephen Graffweg, seconded by Director Kimberly Green, to approve the Professional Services Agreement with Dynamic District Solutions LLC and Resolution #450 with changes. **Roll call vote:** Graffweg — aye; Green — aye; Bottini — aye; Paulsen — aye; Tharpe — aye. **5 ayes, 0 noes, 0 absent. Approved**.

22. Local Union Representatives

No representative from Stationary Engineers Local 39 was present. No report. No action was taken.

23. Comments

Directors
Directors thanked outgoing Board Chair Kimberly Green for her service and congratulated newly elected Board Chair Stephen Graffweg.

Staff
A staff question was raised. No action was taken.

24. Correspondence

Correspondence was distributed and received by the Board.

25. Adjournment

There being no further business, the meeting was adjourned at 8:18 PM.

CERTIFICATION

Approved by the Board of Directors at its meeting of July 30th, 2026.

Kelly Sanders
Board Clerk Kelly Sanders

Board Chair Stephen Graffweg