

MINUTES
FOR THE
SPECIAL MEETING
OF THE
BOARD OF DIRECTORS
OF THE
CHESTER PUBLIC UTILITY DISTRICT

DATE OF MEETING: November 8, 2022
TIME OF MEETING: 1:00pm
PLACE OF MEETING: Chester Public Utility District Building
251 Chester Airport Rd
Chester, California

March 16, 2021
Board Members present: Kim Green, Royce Raker, Steve Graffweg, Art Tharpe and Steve Voboril.
Staff: 3
Guests: 1, presenter: Sherri Reusche

1. **Call to Order @ 1:05** by Steve Voboril
 - a. Pledge led by Steve Voboril
2. **Public Comment:** none
3. **Conflict of Interest Policy #1020: Resolution 2022-426**
GM Cox stated that this is a housekeeping item to be handled every 2 years with Plumas County. Some job titles have been changed. Director Graffweg made a motion to accept the Policy and Resolution as presented. Director Green seconded the motion. All in favor, motion carried.
4. **Board Workshop: Board Governance and Strategic Planning:** Presenter: Sherri Reusche asked the board to come up with ideas on the following topics as a group activity, results listed below:
 - Vision
 - To reliably and transparently provide high quality and trusted services
 - To provide services in an efficient and cost-effective way
 - To provide services in sustainable manner
 - Responsible management of community resources
 - Business Normalcies. "Norms"
 - Be mindful of bird walking
 - Use board member expertise
 - Share thoughts without fear of repercussion
 - Respect the decision made by the majority of the team
 - Ask clarifying questions
 - Opportunities
 - Trainings,
 - Online
 - Follow up
 - Yes, needed
 - Cash flow
 - Getting better
 - Fine tune finances
 - Use resources better
 - Can improve
 - Community needs
 - Could be doing better
 - Communications

- Responsible with Resources
 - Fire Department Reorganization
 - Need to work together better
 - Too conservative as a board

- Strengths

- Board

- Regular meetings with commitment
- Moving in a positive direction
- Use board diversity to make good decisions
- Current Board is cohesive and supportive

- District

- We provide life saving services on a daily basis
- Water and Waste Water Flow
- We provide excellent quality water
- Transitioning the District from Chaos to a team approach

- Community

- Deliver clean, safe and good tasting water
- Commit to stick to it when things get tough
- Look ahead and prepare for the future needs
- Community is beginning to notice the district is functioning

- Weakness

- Board (better)

- Improve communication to the community
- Tackle sensitive financial obligations
- More updates
- Education and listening skills
- Board boundaries, what are they?

- District

- Improve adversarial conditions within structure
- Laws and regulation education

- Board (barriers)

- Relationship between Board and Staff
- Adequate funding for Fire/EMS services
- We're government, we're different
- Qualified staff and enough people
- Previous miss-managements

- District

- Previous management financial management

- Threats

- Board

- Board needs to be on same page
- Brown Act rules hinder face to face conversations
- Management/staff relationships
- Geography/wild land fires
- Infrastructure
- Funding that keeps up with rising costs

- Staff

- Transitioning fire staff
- Being on the same page
- Working together to put out fires

- Customers

- Fire department understaffed
- Reliant on surrounding departments
- Best of our ability
- Prior financial commitments

All items listed above discussed as a group. No Action
GM Cox stated that there may be more we can do within our district with unrestricted revenue streams. He will bring ideas to future meetings.
Ms. Reusche will compile the data provided and there will be a follow up workshop or results will be shared at future board meeting. She was thanked for putting on the workshop.

- 5. **Comments:**
Directors: Good job to Ms. Reusche. Productive workshop.
Staff: Thanked Ms. Reusche.

- 6. **Adjournment:** Director Green made a motion to adjourn at 4:10pm. Director Tarpe seconded the motion. Hearing no objections, meeting adjourned.

Cheryl Johnson, CPUD Clerk to the Board
Approval of Minutes: Steve Cook