

Chester Public Utility District
PO Box 503
251 Chester Airport Rd.
Chester, Ca. 96020
530-258-2171

Minutes of Special Meeting: November 30, 2020 at 3:30pm. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

Directors Present: Steve Trotter, Joe Waterman, Steve Voboril, and Steve Graffweg.

Directors Absent: Royce Raker

Guests Present: none

Staff Present: 5 CPUD/CFD employees and volunteers.

1. **Call to Order:** Director Trotter called the meeting to order at 3:30pm.
 - a. Agenda approval: Director Waterman made a motion to accept the agenda with no changes. Director Graffweg seconded the motion. All in favor, agenda approved.

2. **Public Comment agenda items:** none

3. **Finance Committee Update:**

A. Plumas Bank Line of Credit: Director Waterman stated that he researched that it is not illegal for a special district to have a line of credit. He said the committee did not come to a consensus. He recommended continuing the process in obtaining the line of credit. Director Trotter stated that there should be trigger points and a policy on how the line of credit is accessed. Director Voboril had compared this year and last year's financials and believes expenses will slow down and then suggested a spending freeze if the bank accounts get too low and to dial back on the fire line opportunities as well and is not for the line of credit. He knows that the problem is personnel. Director Graffweg is also not in favor of having business debt. He doesn't think it is needed at this time due to Director Voboril's statement that the bank account has over a 850K balance currently. General Manager Homme and Chief Layne both stated that they liked the idea of the line of credit acting as a crutch. Director Waterman stated that he believes we are not that close to insolvency, however; he likes the long-term line of credit idea. He also stated that the 500 account isn't what it used to be and that we knew that was going to happen. Director Voboril made a motion to accept the pursuance of the line of credit with Plumas Bank. Director Waterman seconded the motion. Ayes (1): Waterman. Nays (3): Trotter, Voboril and Graffweg. Absent (1): Raker. Motion fails.

B. Pace Engineering unbudgeted payment (Pace rep. Paul Reuter) Mr. Reuter explained that there are invoices and payments made before the grant eligibility date of September 25, 2020 which may or may not be reimbursable. This cutoff basis is whether the date used is the date of service or the date of invoice. Mr. Reuter and GM Homme will contact "Gurleen" to confirm. He also stated that there have been many delays in this process, since 2018, with that, they waived \$3938.50 to remain under the original 20K agreement amount. He stated that it seemed that previous management's focus was the Planning grant for the collection system rather than the Cease-and-Desist Order. The Redding office, the DFA and the Water Control Board have been trying to dial in all of said processes. A clear directive was given 3 months ago for the

separate grant for the treatment plant. With no other clarifications needed from Mr. Reuter, he was thanked and exited the meeting at 4:05pm. No recommendation and no action taken.

4. **Fire Special Assessment:** Chief Layne explained that going after a parcel tax based on assessed value was not possible, as it hasn't passed in legislation on the current ballot as of yet. We wouldn't meet the May deadline if we waited for the measure to pass. He explained the idea of 1.5 cents for improved parcels and 1 cent for unimproved and that this what would help cover the risk value of each parcel. Director Voboril asked if he would be paying \$200.00 more than he pays now. Chief Layne confirmed with a yes. Director Voboril mention that someone like Joe Waterman would be paying close to \$600.00 more. Director Waterman stated that when he met with LAFCo, they mentioned within the 218 process, that if there is an existing tax assessment in place, that the new members annexed in would also be assessed the parcel tax as long as there isn't 25% that object. Director Trotter reiterated that the existing parcel tax is for fire, not ambulance. Director Waterman stated that "future CPIs may be approved by the board annually" needs to be in the resolution language, as well as senior exemptions and oversite committee. Director Waterman stated that we don't have to balance the budget right out of the gate, that it can take up to 5 years. Chief Layne was asked to do more figuring as most of the board stated that the figures presented may be too high to get a successful passing vote by the public. Director Trotter asked to have a Special Meeting December 8th at 3 pm to discuss further. No action.

5. **Comments:**

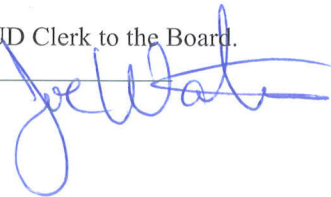
a. **Directors:** Directors Waterman and Voboril questioned Cheryl's Brown Act findings regarding having to agendize the 20-21 Safety Labor Relations Ad Hoc Committee due to Director Waterman stating in an open session that, "The committee will be meeting every Tuesday from here on out." After a brief discussion the Director Waterman stated that they aren't sure what to do about the Committee meeting that is to take place this Tuesday, as an agenda wouldn't be posted on time.

Staff: Cheryl stated that a new Administrator for the Plumas Bank online access needs to change as it still shows the previous manager, Frank Motzkus. Chief Layne stated he will take care of it so we can get read-only rights to Joe Waterman and add Allan Homme.

- 6.. **Adjournment:** 4:28pm: Director Voboril made a motion to adjourn. Director Waterman seconded the motion. All in favor, meeting adjourned.

Cheryl Johnson, CPUD Clerk to the Board.

Approval of Minutes

A handwritten signature in blue ink, appearing to be 'J. Waterman', written over a horizontal line.