

Chester Public Utility District
PO Box 503
251 Chester Airport Rd.
Chester, Ca. 96020
530-258-2171

Minutes of Special Meeting Budget Workshop: August 4, 2020 at 10:00am. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

Directors Present: Steve Graffweg, Steve Voboril, Steve Trotter, and Joe Waterman.

Directors Absent: Royce Raker

Guests Present: none, (none by conference call)

Staff Present: 6 CPUD/CFD employees and volunteers, (none by conference call)

1. **Call to Order:** Director Trotter called the meeting to order at 10:00am.
 - a. Pledge led by Director Trotter
 - b. Agenda Approval: Director Trotter hearing no objections, agenda approved.
2. **Public Comment: Agenda Items:** none.
3. **20-21 Budget Workshop:**
 - Exhibit A: Itinerary
 - Exhibit B: Director Voboril's spreadsheet of 18-19 FY actuals
 - Exhibit C: June 2020 Draft Financials
 - Discussions:
 - Water Reimbursement regarding Governors order to not shut off water for non-payment. CSDA a potential place to start.
 - CPI water rate increase to be discussed by Finance Committee.
 - Researching GEMT predicted revenue and where it gets posted currently. Should be 40350 Grant Income.
 - GM Wages line item adjustable after the board defines how they want to fill that position.
 - Suggested quarterly reviews of income and expenses and budget status.
 - The Cal-Fire rental agreement: Do they pay for utility overages or is it built into the \$500.00 monthly rent?
 - WSF wages line item needs to be defined better as there has been a significant decline in fulltime staff.
 - Payroll taxes, UI, and Worker Comps line items to be adjusted after wages line items are better dialed in.
 - Professional Services needs to be better defined
 - 500 Fund lines items, Auto Expense and Training and Travel to be better defined.

A recess was taken from 11:05 to 11:15.

There was lots of input and discussion from Board Members and Staff. The main points made are listed above.

4. **Comments:** Many thanks were given for everyone's participation.

5. **Adjournment until 8-11-2020 @ 10:00am:** 12:20pm motion made by Director Waterman.

Director Voboril seconded the motion. All ayes, meeting adjourned.

Cheryl E, Johnson, Clerk to the Board

Approval of Minutes 