

Accessible web copy of the adopted text of Resolution No. 443, adopted May 26, 2026, by a vote of 4 ayes and 1 absent (Director Green) as recorded in the Board's approved meeting minutes. The signed copy is pending and will replace this version when it is filed; blank signature and vote lines below reflect the unsigned file copy.

Chester Public Utility District

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF CHESTER PUBLIC UTILITY DISTRICT ADOPTING AN ARTIFICIAL INTELLIGENCE USE POLICY FOR DISTRICT OPERATIONS

Resolution Number 443

Resolution Date: 5-26-26

WHEREAS, Chester Public Utility District (the "District") is a public utility district duly organized and validly existing under and by virtue of the Constitution and laws of the State of California; and

WHEREAS, artificial intelligence tools offer meaningful opportunities to improve the efficiency, quality, and consistency of district administrative operations, including board meeting support, document drafting, regulatory research, grant writing, records management, and public communications; and

WHEREAS, the responsible use of artificial intelligence in public agency operations requires clear governance, data protection rules, human oversight requirements, and transparency with the public; and

WHEREAS, Governor Newsom's Executive Order N-5-26, signed March 30, 2026, directs state agencies to facilitate employee access to vetted AI tools with appropriate privacy and cybersecurity safeguards, reflecting the State of California's recognition of AI as a legitimate and valuable tool in public administration; and

WHEREAS, the District's Administrative Assistant job description (Policy 2315, adopted April 20, 2026) specifically calls for the incumbent to learn and apply emerging technologies to perform duties in an efficient, organized, and timely manner; and

WHEREAS, the Board of Directors finds that adopting a formal AI Use Policy will protect ratepayer privacy, maintain human accountability for all district work product, ensure compliance with applicable California law, and position Chester Public Utility District as a leader in responsible technology governance among Plumas County special districts; and

WHEREAS, the Board of Directors has reviewed and considered the proposed Artificial Intelligence Use Policy attached hereto as Exhibit A and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF CHESTER PUBLIC UTILITY DISTRICT AS FOLLOWS:

Section 1. Adoption of Policy. The Board of Directors hereby adopts the Artificial Intelligence Use Policy attached as Exhibit A, establishing the framework for responsible AI use in district operations.

Section 2. Posting. The General Manager is directed to post the adopted AI Use Policy on the District's public website within 30 days of adoption.

Section 3. Training. The General Manager is directed to ensure that all staff authorized to use AI tools receive orientation on this policy prior to use.

Section 4. Annual Review. The General Manager shall review this policy annually and present any recommended updates to the Board of Directors no later than the January regular board meeting of each year.

Section 5. Effective Date. This Resolution shall take effect upon adoption by the Board of Directors.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2026, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

Board Chair _____ Date _____
Kimberly Green

Attested: _____ Date _____
General Manager, Bonnie Mullaney, Chester Public Utility District