

Chester Public Utility District  
PO Box 503  
251 Chester Airport Rd.  
Chester, Ca. 96020  
530-258-2171

**Minutes of Special Meeting:** June 23, 2020 at 3:00pm. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

**Directors Present:** Steve Graffweg, Steve Voboril, Steve Trotter, Joe Waterman and Royce Raker

**Directors Absent:** none

**Guests Present:** none (none by conference call)

**Staff Present:** 3 CPUD/CFD employees and volunteers. (none by conference call)

1. **Call to Order:** Director Trotter called the meeting to order at 3.00pm.
  - a. Agenda Approval: Director Trotter, hearing no objections, agenda approved.
2. **Public Comment: Agenda Items:** none
3. **Closed Session: Personnel Section 54957: Public Employment, General Manager**
4. **Reconvene:** 3:35pm
5. **Report on Closed:** Director Trotter stated that GM Motzkus will be on paid administrative leave starting Thursday or Friday. In the Interim EMS Director Layne will take over in Frank's position. There will be a Personnel Committee meeting June 30<sup>th</sup>, at 1:00pm followed by a Special Board meeting at 3:00pm. No closed session at this time. GM Motzkus' official last day is still July 29<sup>th</sup>. Cheryl was asked to get the letter that came from District Council, to Frank regarding COBRA options.  
Director Graffweg asked if it was in violation of the Brown Act to speak his opinion regarding the coverage of the management position. He was advised to attend the Personnel Committee meeting for further discussion.  
No votes were taken.
6. **Workers Compensation transition update:** District Secretary, Kelly Sanders stated that the 701 Form and all supporting documentation was submitted to Cody Conway this morning. We had a slim window to get this in on time. The Bind request has been acknowledged, but not guaranteed. The WCIRB has 30 days to review our file. No action.
7. **Comments:** Director Voboril stated he has not been able to contact Mr. Foos regarding the new lease agreement. Director Waterman thanked the staff and Frank for their efforts.
8. **Adjournment:** 3:47pm motion made by Director Waterman. Director Voboril seconded the motion. Hearing no objections, meeting adjourned.

Cheryl E, Johnson, Clerk to the Board  
Approval of Minutes 