MINUTES

FOR THE

SPECIAL MEETING

OF THE

BOARD OF DIRECTORS

OF THE

CHESTER PUBLIC UTILITY DISTRICT

DATE OF MEETING: November 8, 2022

TIME OF MEETING: 1:00pm

PLACE OF MEETING: Chester Public Utility District Building

 251 Chester Airport Rd

 Chester, California

March 16, 2021

Board Members present: Kim Green, Royce Raker, Steve Graffweg, Art Tharpe and Steve Voboril.

Staff: 3

Guests: 1, presenter: Sherri Reusche

1. **Call to Order** @ 1:05 by Steve Voboril
	1. Pledge led by Steve Voboril
2. **Public Comment**: none
3. **Conflict of Interest Policy #1020: Resolution 2022-426**

GM Cox stated that this is a housekeeping item to be handled every 2 years with Plumas County. Some job titles have been changed. Director Graffweg made a motion to accept the Policy and Resolution as presented. Director Green seconded the motion. All in favor, motion carried.

1. **Board Workshop: Board Governance and Strategic Planning:** Presenter**:** Sherri Reusche asked the board to come up with ideas on the following topics as a group activity, results listed below:
* Vision

To reliably and transparently provide high quality and trusted services

To provide services in an efficient and cost-effective way

To provide services in sustainable manner

Responsible management of community resources

* Business Normalcies. “Norms”

Be mindful of bird walking

Use board member expertise

Share thoughts without fear of repercussion

Respect the decision made by the majority of the team

Ask clarifying questions

* Opportunities

Trainings,

 Online

 Follow up

 Yes, needed

Cash flow

 Getting better

 Fine tune finances

 Use resources better

 Can improve

Community needs

 Could be doing better

 Communications

Responsible with Resources

 Fire Department Reorganization

 Need to work together better

 Too conservative as a board

* Strengths

Board

 Regular meetings with commitment

 Moving in a positive direction

 Use board diversity to make good decisions

 Current Board is cohesive and supportive

District

 We provide life saving services on a daily basis

 Water and Waste Water Flow

 We provide excellent quality water

 Transitioning the District from Chaos to a team approach

Community

 Deliver clean, safe and good tasting water

 Commit to stick to it when things get tough

 Look ahead and prepare for the future needs

 Community is beginning to notice the district is functioning

* Weakness

Board (better)

 Improve communication to the community

 Tackle sensitive financial obligations

 More updates

 Education and listening skills

 Board boundaries, what are they?

District

 Improve adversarial conditions within structure

 Laws and regulation education

Board (barriers)

 Relationship between Board and Staff

 Adequate funding for Fire/EMS services

 We’re government, we’re different

 Qualified staff and enough people

 Previous miss-managements

District

 Previous management financial management

* Threats

Board

 Board needs to be on same page

 Brown Act rules hinder face to face conversations

 Management/staff relationships

 Geography/wild land fires

 Infrastructure

 Funding that keeps up with rising costs

Staff

 Transitioning fire staff

 Being on the same page

 Working together to put out fires

Customers

 Fire department understaffed

 Reliant on surrounding departments

 Best of our ability

 Prior financial commitments

All items listed above discussed as a group. No Action

GM Cox stated that there may be more we can do within our district with unrestricted revenue streams. He will bring ideas to future meetings.

Ms. Reusche will compile the data provided and there will be a follow up workshop or results will be shared at future board meeting. She was thanked for putting on the workshop.

1. **Comments**:

Directors: Good job to Ms. Reusche. Productive workshop.

 Staff: Thanked Ms. Reusche.

1. **Adjournment:** Director Green made amotion to adjourn at 4:10pm. Director Tharpe seconded the motion. Hearing no objections, meeting adjourned.

Cheryl Johnson, CPUD Clerk to the Board

Approval of Minutes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_