

Chester Public Utility District
PO Box 503
251 Chester Airport Rd.
Chester, Ca. 96020
530-258-2171

Amended Minutes of Regular Meeting: May 15, 2018 at 3:00pm. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

Directors Present: Stephen Voboril, Ben Thompson, and Steve Trotter.

Directors Absent: Greg McIntire and Wes Scott

Guests Present: Ed Anderson(Engineer), Mueller Systems reps. (Kevin Cornejo and Torre Treece)

Staff Present: 11 CPUD/CFD employees and volunteers.

1. **Call to Order:** Director Thompson called the meeting to order at 3:03pm.
 - Director Thompson led the Pledge of Allegiance.
 - Agenda approval: Director Trotter made the motion to approve the agenda with no changes. Director Voboril seconded the motion. All in favor, motion carried.
2. **Mueller Systems Presentation: Radio Meter Project, Meter Vendor:**
 - Kevin was a Operator in the past
 - Tissot concerns: leak detection, cost of service, water management, and off-season availability.
 - Team Watching system 24/7 form Middleborough MA.
 - Tier 1 issues handled in North Carolina, Tier 2 issues forwarded to Massachusetts
 - No moving parts in meter
 - 20 life battery, (amended: 15 to 20-year Valve Life.)
 - SSR recommended: Tamper settings, leak alerts.
 - MiNode connection recommended: hangs under lid. Traffic Rated lids for residential, not available for the larger vaults.
 - Collectors needs to be 20 to 30 feet high. Cloud Server. 120 volts, 17 pounds, and water tight. Possibly 3, WWTP, 198 Main and Settlers Lift Station.
 - 24 reads per day per meter.
 - Meter pingable from office for a real time read. 6 second response.
 - Soft shut off from office
 - Propagation study – NASA Visual: 99.9% accuracy
 - 120 days of meter data in radio at meter site
 - Unlicensed, 928 mega hurts with CoRa Technologies.
 - Lower Power Wide Area Network (LPWAN): good range, good battery life
 - 5-7 repeaters.
 - Data is safe with Internap: inscription service, government class security.
 - Mueller will install collectors, not the meters. Installers price will be included in the bid.
 - Customer can set own boundary alerts in customer service tool.
 - Works with current billing software: InHance Small business.
 - Water Audit reports available, good for conservation reporting.
 - 3 days of training initially.
 - Software maintenance fee is based on number of connections: Approx. 7K per year and \$500.00 per collector per year.
 - Meters are built in North Carolina, USA.
 - Low flow warnings but not a freeze warning.
 - No middleman, Sacramento will be our supplier.
 - Testimonial from New Port Beach and El Central Ca. if needed.
 - Snow is not an issue, it is actually a good conductor
 - Mueller will send the PowerPoint presentation to GM Motzkus

After a brief discussion, Engineer Anderson left the meeting. (4:30pm). The board and GM Motzkus thanked the 2 reps. From Mueller.

3. **Closed:** None
4. **Reconvene:** N/A
5. **Report on Closed:** N/A

6. **Public Comment None-Agenda Items:** None

7. **Approval of April 24 and April 25 Special Meeting Minutes:** Director Trotter made a motion to accept the minutes with said change. Director Voboril seconded the motion. All in favor, motion carried.

8. **Approval of March and April 2018 Financials:** Director Trotter asked for clarification on some of the deposits and checks that transpired. GM Motzkus and Office Manager Cheryl Johnson answered his questions to his satisfaction. Director Trotter made a motion to accept the financials. Director Voboril seconded the motion. All in favor, motion carried.

9. **General Manager's Report: by Frank Motzkus:** (Exhibit A): GM Motzkus stated SCI Group should have the questionnaire to us any day for us to review and possible suggest any changes we may have.
SWRCB looking at the Grant Application for the collection system.
Met with Watershed Group April 27th, next meeting is late June.
4 presentations given by Radio Meter vendors. They all had many of the same services. Early next week we will pick a vendor.
Clerical MOU negotiations went well. Final draft should be May 27th.
Well #5 Pump burned up.
Clint Tissot making good progress in learning Lead Supervisor tasks.
Allan Homme passed his grade 2 WW.
Cheryl and Kelly doing good in office.

10. **Chief Report: Presented by Chief Waterman:** GEMT audit complete. They owed us on 2 FY out of 5 FY submitted. They overpaid us on 1 FY of 5K, we have paid them back. We have received recently a payment for FY 14/15. New payments will have 5.1% admin fee deducted. GEMT will audit every year.
USFS Audit, haven't heard results from it yet. 27 Districts were audited.
Regional meeting tomorrow with Chris. (5-16-18).
Lot of training happening, mostly wild land. May 29th will be a Fire-Wise meeting outreach at 7pm.
Injury Updates: Matt Maumoynier (hand injury) will be back to full duty Friday (5-18-18). Brian Harris (ankle injury) will be back to full duty May 28th. Chadwick Walker should be back from Workers Comp Injury 5-25-18.
We have 2 new Per Diem Medics: Steve Pentelei- Molnar, and Joe Cunningham.
In June the OES salary survey that calculates our Admin rate will be due.
There will be a Field Day on June 9th for wild land fires. Cal Fire Helicopter, USFS Crews and West Almanor and Chester Fire will all be on hand.
Director Trotter said that he thinks that the SCI Group survey that is going out will not be received favorably by the public. PIO Lichti has good information on the Website.
Dale Knutsen has a good Power Point presentation that is well received when looking for new volunteers.

11. **Public Comment, Agenda Items:** None.

12. **2018-2019 Budget: Operation and Maintenance Final Draft.** This draft notice will go in the paper. Junes meeting the Budget will be voted on. Some of the main points within the budget: Desk Top Computer \$1500.00, Ambulance Computer \$500.00. Ambulance Expense will be

broken out in its own Account line (600). GM Motzkus also stated that the building needs some work as well as the Well 2 building.

Andy has been working to get the grounds out at the lab cleaned up: Getting rid of the Steel, Brass and the old trailer. Our public Image needs to be dialed in before going after public funds.

GM Motzkus stated that he will be happy to take calls from board members before June's meeting. No Action taken.

- 13. Emergency Repair to Drinking Water Well #5:** GM Motzkus stated that he has gotten 2 quotes for the Pump work. He explained that the bid from CPM also included replacing the check valve and inspection of the well. He recommends the CPM bid, as it includes a much more thorough process. Clint Tissot also agreed with that idea. Director Trotter asked if there are work logs. Clint stated that there is a work log at the Well site. GM Motzkus stated that it could be covered by insurance if it is a failure, but not if it is a wear and tear issue. He also stated that the work performed by CPM usually is covered for 5 years. Director Trotter made a motion to accept the bid of 17552.00 from CPM. Director Voboril seconded the motion. All in favor, motion carried.

- 14. Correspondence:** None

15. Comments:

A) **Directors:** Director Trotter stated that our money should be working harder. The 10th of a percent that our money is currently earning, is not good enough. He would like to see a board policy for investing. GM Motzkus stated he would look at LAIF regarding interest rates and start exploring some different opportunities. Chief Waterman stated there might be some limitations regarding investing public funds.

Director Trotter asked if we could do better regarding the 198 Main St. rent. GM Motzkus stated he would look in to it. Director Trotter also asked who is responsible for painting and fixing the roof? GM Motzkus will pull the rental agreement. Chief Waterman also stated that the Digital Path agreement needs to be looked at again. He recuses himself from anything regarding 198 Main St., as his wife is now employed by St. Andrews School.

B) **Staff:** Karen asked the board members to come to the May 29th Fire Wise meeting.

Director Thompson adjourned the meeting at 5:20pm.

Cheryl E. Johnson, Clerk to the Board

Approval of Minutes 