Application for Employment

The Chester Public Utility District (CPUD) / Chester Fire Department (CFD) is an Affirmative Action Employer committed to excellence through diversity. Employment offers are made on the basis of qualifications, and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.

PLEASE TYPE OR PRINT. Complete the entire application. You may attach a resume, but you must still complete all questions or your application will be deemed incomplete and may not be considered. Please fill out each box (don't just indicate "See Resume"). Applications with missing or invalid job numbers will not be considered for any position.

Position Applying For:	Name (Last, First M.I.)	Other Names under which you have attended school or been employed:	
Physical and Mailing Address:		City, State & Zip:	
Social Security Number:	Home Phone:	Work Phone:	Other Phone:
Are you eligible to work in the United States?	Yes ____ No ____		
Are you 18 years of age or older:	Yes ____ No ____	If NO, what is your current age:	
Are you currently Bondable?	Yes ____ No ____	If NO, why?	
Have you ever been employed by CPUD or CFD?	Yes ____ No ____	If YES, dates of employment & reason for leaving:	
Are you related to any current CPUD or CFD employee?	Yes ____ No ____	If YES, their name & relationship to you?	
If required for position, do you have a valid driver license?	Yes ____ No ____	If YES, State of issuance, License #, and expiration:	
How did you learn about this employment opportunity? Check all that apply: Ad in newspaper ___ Job Bulletin (Posting)/Walk-In ____ Referral by employee ____ Other _____			

EDUCATION

Name of School	City/State	Did you graduate?	If NO, # of years left?	If YES, date of graduation?	Degree Received	Major
High School		Yes __No___				
GED:		Yes __No___				
Other School		Yes __No___				
College		Yes __No___				

College		Yes __No___				
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Other credentials, licenses, professional affiliations, etc. which are relevant to the job(s) for which you are applying.

SKILLS: Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate, expert).

WORK EXPERIENCE: Please detail your entire work history. Begin with your current or most recent employer. If you held multiple positions with the same organization, detail each position separately. Attach additional sheets if necessary. Omission of prior employment may be considered falsification of information. Please explain any gaps in employment. Include full-time military or volunteer commitments. **PLEASE DO NOT** complete this information with the notation "See Resume".

PLEASE NOTE: CPUD/CFD reserves the right to contact all current and former employers for reference information.

<table>
<tr><td>Dates Employed (most recent position)
From: To:</td><td>Full Time ☐ Part Time ☐

If part-time #hrs/wk:</td><td>Title:</td></tr>
<tr><td>Starting salary:</td><td colspan="2" rowspan="2">Organization Name and Address:</td></tr>
<tr><td>Final Salary:</td></tr>
<tr><td>Supervisor's Name, Title and Phone Number:</td><td>Other Reference Name, Title and Phone Number:</td><td>Contact my current references:
☐ At any time
☐ Only if I am a finalist candidate</td></tr>
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REFERENCES: Give the names of three persons not related to you, whom you have known at least one year.

Name:_____ Address:_____

City & State:_____Phone:_____Length of Time Known_____

Type of Reference:_____

Name:_____ Address:_____

City & State:_____Phone:_____Length of Time Known_____

Type of Reference:_____

Name:_____ Address:_____

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PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND ACCEPT THIS INFORMATION.

I certify that the information on this application and its supporting documents is accurate and complete. I understand and agree that failure to fully complete the form, or misrepresentation or omission of facts, represents grounds for elimination from consideration for employment, or termination after employment if discovered at a later date. I authorize the Chester Public Utility District to investigate, without liability, all statements contained in this application and supporting materials. I authorize references and former employers, without liability, to make full response to any inquiries in connection with this application for employment. If requested, I agree to submit to a physical exam, criminal and credit background investigation, and/or screening for illegal substances upon conditional offer of employment. I understand that this document is NOT an offer of employment, and that an offer of employment, if tendered, does NOT constitute a contract for continued guaranteed employment. I understand that staff employees of the Chester Public Utility District are at-will, and the employment relationship may be terminated at any time by either party, for any or no reason, other than a reason prohibited by law. If employed, I will be required to furnish proof of eligibility to work in the United States, and to comply with company and departmental regulation. I understand that the FIRST YEAR of regular employment represents a provisional period, during which I would not be eligible to apply for transfer or promotion and during which I may be terminated without right of appeal.

Applicant Signature:_____ Date:_____